

**Request for Activation of Tier-II account under National Pension System (NPS)**

To be used by Subscribers having a pre-existing Tier I account under NPS  
 (To avoid mistake(s), please read the accompanying instructions carefully before filling up the form)

**For Nodal Office# use:**

Nodal Office Registration No. : \_\_\_\_\_

Receipt No.: \_\_\_\_\_  
 (Mandatory for POP/POP-SP)

Entered By : \_\_\_\_\_ Date: \_\_\_\_\_ Verified By: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby submit the following details for activation of Tier – II account under NPS.

Permanent Retirement Account Number (PRAN)\*: \_\_\_\_\_

**1. Subscriber's Name:** \_\_\_\_\_  
 (First Name) (Middle Name) (Last Name)

**2. Bank Details (Mandatory):**

If same as Tier I, Please Tick (✓)  else, provide the details below: Savings A/c  Current A/c  (please refer to Sr. No. i of the instructions)

Bank A/c Number\* \_\_\_\_\_

Bank Name\* \_\_\_\_\_

Bank Branch\* \_\_\_\_\_

Bank Address\* \_\_\_\_\_

Pin Code\* \_\_\_\_\_ Bank MICR Code\* \_\_\_\_\_

IFS code (Wherever applicable) \_\_\_\_\_

**3. Subscriber's Nomination Details (OPTIONAL - please refer to Sr. No. j of the instructions)**

Do you want to retain the same nomination as in your Tier I account? YES  NO

If NO, please fill in the details below.

Name of the Nominee:

| 1st Nominee          | 2nd Nominee          | 3rd Nominee          |
|----------------------|----------------------|----------------------|
| First Name*<br>_____ | First Name*<br>_____ | First Name*<br>_____ |
| Middle Name<br>_____ | Middle Name<br>_____ | Middle Name<br>_____ |
| Last Name<br>_____   | Last Name<br>_____   | Last Name<br>_____   |

Date of Birth (In case of a minor)\*:

|             |             |             |
|-------------|-------------|-------------|
| 1st Nominee | 2nd Nominee | 3rd Nominee |
|-------------|-------------|-------------|

Relationship with the Nominee:

|             |             |             |
|-------------|-------------|-------------|
| 1st Nominee | 2nd Nominee | 3rd Nominee |
|-------------|-------------|-------------|

Percentage Share:

|             |   |             |   |             |   |
|-------------|---|-------------|---|-------------|---|
| 1st Nominee | % | 2nd Nominee | % | 3rd Nominee | % |
|-------------|---|-------------|---|-------------|---|

Nominee's Guardian Details (in case of a minor):

| 1st Nominee's Guardian Details | 2nd Nominee's Guardian Details | 3rd Nominee's Guardian Details |
|--------------------------------|--------------------------------|--------------------------------|
| First Name*<br>_____           | First Name*<br>_____           | First Name*<br>_____           |
| Middle Name<br>_____           | Middle Name<br>_____           | Middle Name<br>_____           |
| Last Name<br>_____             | Last Name<br>_____             | Last Name<br>_____             |

**4. Subscriber Scheme Preference (Please refer to Sr. No. k of the instructions for further details):****(i). Pension Fund (PF) Selection (Select only one PF):**

Selection of PFM is mandatory both in Active and Auto Choice. In case, if you do not indicate a choice of PF, please note that it is deemed that you have consented to opting for the default option for the PF as prescribed by PFRDA. Currently, SBI Pension Funds Private Limited is the default PFM.

| PFM Name (in alphabetical order)                          | Please tick only one     |
|---|--------------------------|
| HDFC Pension Management Company Limited                   | <input type="checkbox"/> |
| ICICI Prudential Pension Funds Management Company Limited | <input type="checkbox"/> |
| Kotak Mahindra Pension Fund Limited                       | <input type="checkbox"/> |
| LIC Pension Fund Limited                                  | <input type="checkbox"/> |
| Reliance Capital Pension Fund Limited                     | <input type="checkbox"/> |
| SBI Pension Funds Private Limited                         | <input type="checkbox"/> |
| UTI Retirement Solutions Limited                          | <input type="checkbox"/> |

**(ii). Investment Option (Please Tick (√) in the box given below showing your investment option)**

**Active Choice**  **Auto Choice**  (For details on Auto Choice, please refer to the Offer Document)

Note:-

- In case you do not indicate any investment option, your funds will be invested in Auto Choice
- In case you have opted for Auto Choice, DO NOT fill up section (iii) below relating to Asset Allocation. In case you do, the Asset Allocation instructions will be ignored and investment made as per Auto Choice.

**(iii). Asset Allocation (to be filled up only in case you have selected the 'Active Choice' investment option)**

| Asset Class | E<br>(Cannot exceed 50%) | C | G | Total |
|-------------|--------------------------|---|---|-------|
| % share     |                          |   |   | 100%  |

Note:-

- The allocation across E, C and G asset classes must equal 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected by the Nodal Office.

**5. Declaration & Authorization**

I hereby declare and agree that (a) I have read and understood the Offer Document, terms & conditions or the same was interpreted to me, and the answers entered in the application are mine. (b) I am a Citizen of India. (c) I have not been found or declared to be of an unsound mind under any law for the time being in force. (d) I am not an undischarged insolvent. (e) I hold a valid Tier I account under NPS.

Income Tax Act, 1961: Tax benefits are available as per the Income Tax Act, 1961, as amended from time to time.

**Declaration under the Prevention of Money Laundering Act, 2002**

I hereby declare that:

1. The contribution paid has been derived from legally declared and assessed sources of income.
2. I understand that the PFRDA/NPS Trust has the right to peruse my financial profile and also agree that the PFRDA/NPS Trust has the right to close the NPS account in case I am found guilty of violating the provisions of any Law, directly or indirectly, by any Competent Court of Law, having relation to the laws governing prevention of money laundering in the country.

CRA generated Acknowledgement Number (to be filled by Nodal Office): \_\_\_\_\_

I \_\_\_\_\_, the applicant, do hereby declare that the information provided above is true to the best of my knowledge & belief.

Date :         (DD/MM/YYYY)

Signature/Thumb  
Impression\* of Subscriber

|  |  |
|--|--|
| <b>TO BE FILLED/ATTESTED BY DDO (Mandatory if the request is processed by the associated Nodal Office)</b> |  |
| Rubber Stamp of the DDO  | <b>Signature of the DDO</b><br>Name : _____ Designation: _____ |

|  |  |
|--|--|
| To be filled by Nodal Office<br>(PAO/DTO/DTA/POP/POP-SP) | <div style="border: 1px solid black; width: 60%; margin: 0 auto; height: 20px;"></div><br><b>Signature of Authorized Signatory</b><br>Name : _____ Place : _____<br>Désignation : _____ Date : _____ |
| Nodal Office Seal  |  |

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**Acknowledgement to the Subscriber**

(To be filled by Nodal Office)

**Tier II Activation:**

Nodal office Registration Number: \_\_\_\_\_ PRAN: 

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Name of the Subscriber: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_ Time Stamp: \_\_\_\_\_

Receipt Number (Mandatory for POP/POP-SP)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

1. Transaction Charges: 

|     |
|-----|
| Rs. |
|-----|

      2. Service Tax (as applicable): 

|     |
|-----|
| Rs. |
|-----|

3. Total Charges: 

|     |
|-----|
| Rs. |
|-----|

|                                       |
|---------------------------------------|
| Signature/Stamp of Nodal Office/Place |
|---------------------------------------|

**INSTRUCTIONS FOR FILLING THE FORM**

- a) The form is to be filled by the Subscribers having a PRAN card and Tier 1 account under NPS.
- b) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only. Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be counter-signed by the applicant.
- c) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word. The details marked with (\*) are mandatory.
- d) **The Subscriber shall provide copy of PRAN card alongwith the application form.**
- e) Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank.
- f) Nodal Office# refers to PAO/DTO/DTA/POP/POP-SP.
- g) Government employees (mandatorily covered under NPS) may submit their application to their associated Nodal Office or to any POP-SP of their choice. The list of POP-SPs rendering services under NPS is available on CRA website <http://www.npscra.nsdl.co.in>.
- h) Any Indian citizen (other than government employee mandatorily covered under NPS) may submit the application only to the POP-SP through which they have registered with CRA for Tier I account.
- i) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the Nodal Office where they submit the application.
- j) **Bank Details :**
- Bank details are mandatory for Tier-II else, account will not be activated. In case bank details are same as Tier I account, tick mark the corresponding option.
  - Subscriber shall provide **cancelled cheque**, the details of which should match with the details provided under Point No.2 on Page 1. Even if the bank details are same as in Tier I, the subscriber should provide a 'cancelled cheque'.
- k) **Subscriber's Nomination Details**

|  |   |
|--|---|
| Percentage Share   | 1) Subscriber can nominate a maximum of three nominees.<br>2) Subscriber cannot fill the same nominee details more than once.<br>3) Percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s).<br>4) Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected. |
| Nominee's Guardian Details   | If a nominee is a minor, then nominee's guardian details shall be mandatory.  |
| The nomination exercised for Tier I shall not be automatically applicable to Tier II. A subscriber to Tier II is required to make a fresh nomination. In case, you want to retain the same nomination as in Tier I, please select "YES" by putting tick mark in the box. |   |

l) **Subscriber Scheme Preference**

|  |
|--|
| <p>Selection of PFM is mandatory both in Active and Auto Choice. In case, if you do not indicate a choice of PF, please note that it is deemed that you have consented to opting for the default option for the PF as prescribed by PFRDA. Currently, SBI Pension Funds Private Limited is the default PFM.</p> <p><b>Active choice</b></p> <ol style="list-style-type: none"> <li>PFM selection is mandatory.</li> <li>Allocation under Equity (E) cannot exceed 50%</li> <li>A subscriber opting for active choice may select the available asset classes ("E", "G", &amp; "C"). However, the sum of percentage allocation across all the selected asset classes must equal 100. If the sum of percentage allocations is not equal to 100%, or the asset allocation table at Point No. 4 (iii) is left blank, the application shall be rejected.</li> </ol> <p><b>Auto choice</b></p> <ol style="list-style-type: none"> <li>A subscriber opting for Auto Choice must also select a PFM.</li> <li>In case both investment option and the asset allocation at Point No. 4 (ii) and Point No. 4 (iii) are left blank, the subscriber's funds will be invested as per Auto Choice.</li> </ol> <p><b>For more details on investment options and asset classes, please refer to the Offer Document.</b></p> |
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**GENERAL INFORMATION FOR SUBSCRIBERS**

- Nodal Office# refers to PAO/DTO/DTA/POP/POP-SP.
- The Subscriber can obtain the status of his/her application from the CRA website or through the respective Nodal Office.
- For more information  
Visit us at <http://www.npscra.nsdl.co.in>  
Call us at 022-24994200  
e-mail us at [info.cra@nsdl.co.in](mailto:info.cra@nsdl.co.in)  
Write to: Central Recordkeeping Agency, NSDL e-Governance Infrastructure Limited, 1<sup>st</sup> Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.