

Application Form for Corporate for POP Change

(Please fill all the details in CAPITAL LETTERS & in BLACK INK only. All Field mark with \* are mandatory.)

Corporate Registration Number\*:

Grid for Corporate Registration Number

Sir/Madam,

We hereby submit a request to change POP. The necessary details are provided below:

1. Name of the Corporate\*:

Large grid for Name of the Corporate

2. Phone No.

Grid for Phone No. (STD Code and Phone Number)

STD Code

Phone Number

Mobile No.

Grid for Mobile No.

3. Details of POP Change:

Name of existing POP : \_\_\_\_\_

Existing POP registration no. : \_\_\_\_\_

Name of targeted POP\* : \_\_\_\_\_

Targeted POP registration no\* : \_\_\_\_\_

We hereby declare and agree that we have read and understood the Offer Document, terms and condition. We further declare that the information supplied in the application, is complete and true, and we will notify Central Recordkeeping Agency (CRA) immediately about any change in the information provided in the application.

Signature and Seal section with fields for Name, Place, Designation, Date, Department, and Corporate Head Office Seal

**To be filled by Target POP**

POP Registration No.

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	<table border="1" style="width: 100%;"> <tr> <td style="height: 20px;"></td> </tr> </table>	
	<b>Signature of Authorized Signatory</b>	
Name : _____ Place : _____ Designation : _____ Date : <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <small style="margin-left: 150px;">D D M M Y Y</small> Department : _____		
POP Seal		

**[To be filled by CRA]**

Received by : \_\_\_\_\_

Received at : \_\_\_\_\_ Date : \_\_\_\_\_

Acknowledgement Number (by CRA)

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**INSTRUCTIONS FOR FILLING THE FORM**

- This form is to be used for the purpose of changing of one POP to another POP across the different POP.
- The request should be submitted at the target POP. The target POP is the POP to which the Corporate wants to shift
- The change request has to be submitted by the Corporate Head office with correct Corporate Registration number.
- On successful shifting of the corporate all the underlying subscribers will be linked to Target POP.
- Subsequent requests on subscriber maintenance like subscriber modification, withdrawal requests, Scheme preference change etc. are to be executed through the Target POP.

**For more information**Visit us at <http://www.npscra.nsdli.co.in>

Call us at CRA Toll free number 1800 22 2080

**Write to:**

Central Recordkeeping Agency,  
 NSDL e-Governance Infrastructure Limited  
 1st Floor, Times Tower Building, Kamala Mills Compound,  
 Senapati Bapat Marg, Lower Parel (W), Mumbai – 400 013.